

**ASSEMBLY BILL**

**No. 2603**

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**Introduced by Assembly Member Eng**

February 22, 2008

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An act to add Section 10111.5 to the Public Contract Code, relating to public contracts.

LEGISLATIVE COUNSEL'S DIGEST

AB 2603, as introduced, Eng. Public contracts: reports.

The State Contract Act governs contracting between state agencies and private contractors, and sets forth requirements for the procurement of supplies, materials, equipment, and services by state agencies. Existing law sets out the various responsibilities of the Department of General Services and other state agencies in overseeing and implementing state contracting procedures and policies.

This bill would require state agencies to prepare an annual report regarding service and consulting contracts entered into by the agency and to transmit that report to the Department of Finance for submission to the Legislature, as provided.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 10111.5 is added to the Public Contract
- 2 Code, to read:
- 3 10111.5. (a) Each state agency shall annually prepare a report
- 4 that includes a list of the service and consulting contracts that it
- 5 entered into during the previous fiscal year. The report shall be

1 organized to ensure transparency. The listing shall include, but is  
2 not limited to, the following information:

3 (1) The name and identification number of each contractor.

4 (2) The amount of the contract price, including the number,  
5 cost, and staffing levels associated with the contract. Staffing levels  
6 shall be described or accounted for in personnel year or full-time  
7 equivalent terms.

8 (3) The associated costs, staffing levels, goods, and services for  
9 each contract shall be disaggregated by the contract typology used  
10 by the department to include, but not be limited to, the following:

11 (A) Janitorial services.

12 (B) Printing and publishing costs.

13 (C) Extermination costs.

14 (D) Goods transportation and warehousing costs.

15 (E) Consulting costs.

16 (F) Security costs.

17 (G) Information technology costs.

18 (H) Mailing costs.

19 (I) Refuse and sewage disposal costs.

20 (J) Architectural and engineering costs.

21 (K) Photography and reproduction costs.

22 (L) Equipment servicing, repair, or installation costs.

23 (M) Equipment rental and leasing costs.

24 (N) Automotive and aircraft repair, rental, and leasing costs.

25 (O) Gardening and agricultural costs.

26 (P) Medical and health care costs.

27 (Q) Office leasing costs.

28 (R) Construction costs.

29 (S) Miscellaneous costs.

30 (T) Commodities costs.

31 (b) A written copy of the annual report shall be sent within 60  
32 working days after the end of the previous fiscal year to the  
33 Department of Finance. The Department of Finance shall forward  
34 the reports to the Legislature as part of the budget submission and  
35 approval process.

36 (c) The report shall be made available to the public in a format  
37 similar to that used by the agency in its Wages and Salaries  
38 Supplement report.

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